

## Fivehead Village Plan Steering Committee

Wednesday 5 April 2006

**Present:** Keith Summers, chairman, Richard Chedzoy, Andrew Barrett, Sue Jackson, Margaret Knox, Barry Knox, Harry Price, Margaret Smith, Kevin Stevens, John Taylor, Bruce Whittle, Mervyn Wilson

There were no apologies.

**Minutes:** of 22 February meeting were approved.

**Correspondence:** A letter was received from the Parish Clerk inviting us to give a report of our activities at the Annual Parish Meeting on April 24. Mervyn Wilson to give report, Andrew Barrett to speak on website. Others might attend. Keith Summers would be there as councillor; Kevin Stevens and Harry Price as representatives of other organisations.

### Questionnaire:

**Content:** Barry Knox led us through the questionnaire as at present proposed by the subcommittee and produced in compact design. There was considerable discussion and concern that the questions should be useful, though we did not arrive at a precise definition of usefulness – in part with regard to particular improvements – to assess local support and seek external funding and action - in part to strengthen the local community. The number of questions, about 70, was considered right. Certain decisions were taken.

<b>Exclusions:</b>	Outside lighting	(29)
	Social tennis	(32)
	garage	(48)
Roundabout at Butchers Hill	(62)	

<b>Corrections:</b>	What sort of heating would you like to Use	(5)
	Reword working from home	(15)
	Phrasing of running own business	(17)
	Shorten church section	(18/19)
	link graffiti with littering	(23)
	Access to rights of way	(27)
	Separate shop and PO	(45)

<b>Additions:</b>	Something on bulk purchase	
	Something on assessment of green energy (perhaps as above)	(5)

Barry Knox sounded a warning about the inclusion of many scripted questions which would be very time consuming to analyse. He had kept these to a minimum

**Process:** Barry Knox would incorporate the suggested changes, agree them with Andrew Barrett and Mervyn Wilson and copy them to KS who would check the final draft with Andrew Freeman for omissions and suggestions. AB would work on a facsimile version and bring it back to full committee at next meeting for final approval.

**Launch:** It was agreed to hold a launch day occasions on Saturday June 17, 2.30 – 5 pm in the Village Hall, with displays, photographic competition, some programme, but also a drop-in, committee to be present, and tea. Keith Summers, Bruce Whittle and Sue Jackson to arrange details. **Village Matters No. 3** would be produced in early May to publicise the launch day. The questionnaire would we hope be delivered immediately following the launch.

**Website:** Andrew Barrett gave a brief report on progress, which he had more or less recovered, after losing the work he had done.

**Finance:** A bank account with Nat West was now opened. The Parish Council would pay into it £300 to cover present expenses. £200 their contribution to expenses, £100 from DEFRA grant. The Parish Council would continue to hold the remainder against the major printing costs.

It was resolved that Richard Chedzoy, plus one of the other signatories to the a/c, Keith Summers or Mervyn Wilson, be empowered to claim further sums from the parish council as needed.

**Date of next meeting:** Wednesday May 3 at 8 pm.