

Fivehead Village Plan Steering Committee
Wednesday 7 June 2006

Present Keith Summers, chairman, Richard Chedzoy, Andrew Barrett, Harry Price, Margaret Smith, John Taylor, Bruce Whittle, Margaret Knox, Barry Knox, Sue Jackson.

1. **Apologies.** Mervyn Wilson, Bob Powell, Malcolm Cavill.

2. **Minutes** of 3 May meeting. Margaret Smith queried “this group would continue after the plan is produced”. KS said that the group would continue although possibly not some members. The minutes were approved.

3. **Matters Arising.** MS asked if someone from the Community Council would be attending the Open Day on 17 June. KS said he would enquire.

4. **Finance.** Richard Chedzoy reported that there is now a cash balance of £255 with three outstanding bills for hire of the hall plus the costs of Fivehead Matters3, leaving approximately £225. The Parish Council is still holding the remainder of the grant monies.

5. **Open Day – 17 June.** Bruce Whittle reported that all copies of Fivehead Matters3 (which advertises the event) had been delivered. John Taylor has produced posters to be placed around the village.

BW asked for a volunteer to arrange the display of photographs. MS, helped by Harry Price, who will not be able to attend p.m. on 17th, agreed to do this. A display board is available in the hall.

BW said that the games and displays are ready. Teas and refreshments will be organised by Jean Taylor and Ann Whittle.

There is an album of photographs of the construction of the hall which can be displayed. Andrew Bartlett will show the website via projector.

Barry Knox has bought perspex and clips to protect the maps (bill to RC). He has also info from parish records 1664-1800 but there is too much to show as paperwork. It was agreed that he should put these on CD Rom to be shown via AB’s computer and projector on the day.

It was agreed to meet at the hall at 10a.m. on Saturday 17 June to set up displays etc. Sue Jackson to check with Mervyn Wilson if the booking will allow this.

6. **Questionnaire.** After some discussion it was agreed to amend the wording to Village Plan for Fivehead and Swell.

Amendments: P.6 12.1 substitute < with “less than.”

P.12 30.2 “Skittles in the pub” – is this a waste of a question as there is now no likelihood of re-instating a skittle there? After some discussion it was agreed to amend to “Skittles in the village.”

P.14 32 Query use of “appalling” rather than very bad. Consensus was to leave it.

P.16 46.3 Agreed to change “elderly” to “housebound”.

MS expressed concern about the size of some reply boxes – waste of space/paper. After some discussion it was agreed that AB will try to re-arrange these.

It was agreed that the front cover will be coloured card.

It was also agreed that there are now only minor adjustments to be made. KS will show document to Andrew Freeman and Gerard Tucker.

Date for Prize Draw – Wednesday 8 August. The result will then be published in Fivehead Matters.

Distribution of Questionnaire. After much discussion it was agreed to deliver the questionnaires personally and not to leave them through the letter box. However, if no-one is available on a second visit, they will be put through the letter box.

Final version of the questionnaire should be ready for printers on 14 June. RC to contact them to see when we will have printed copies. Agreed 280 to be printed. (This is based on the numbers of Fivehead Matters³ distributed.)

RC will collect them and he and BW will sort them for delivery.

Members of SC will collect from BW and commence delivery week ending 23 June.

Collect two weeks later. Collection to be completed by 31 July.

Those delivering should keep a record of questionnaires delivered and collected. It was agreed we should go back twice to collect but no more. BW will buy raffle tickets.

Those delivering will attach raffle tickets to questionnaires.

7. **AOB.** Andrew Barrett reported that the website has had 1200 visits, mostly from U.K., some from U.S.A. and Taiwan.

8. **Next meeting.** Wednesday 5 July 8p.m. for discussion of problems/progress with delivery.