

Fivehead Village Plan Steering Committee

Wednesday 22 February 2006

Present: Keith Summers, chairman, Richard Chedzoy, Andrew Barrett, Sue Jackson, Margaret Knox, Barry Knox, Margaret Smith, Kevin Stevens, John Taylor, Bruce Whittle, Mervyn Wilson

Apologies: Bob Powell, Harry Price, Malcolm Cavill, Jane Cornes

Minutes: of 4 January meeting were approved.

Matters Arising: Fivehead Matters 2 had been produced and delivery was almost complete.

Finances: our grant bid had been successful. £2500 had been paid into the Parish Council's a/c on our behalf. It was resolved to open a bank a/c with the Alliance & Leicester Building Society in the name of Fivehead Village Plan. Signatories: Keith Summers (Chairman), Richard Chedzoy (treasurer), Mervyn Wilson (secretary), Andrew Barrett. Any two of the above four to be authorised to sign, proposed by Kevin Stevens and seconded by Margaret Smith, agreed nem.con. The secretary to write to the Parish Council requesting the grant in full to be paid as soon as the bank account can be opened. It was noted that Malcolm Cavill, PC chairman, had raised a query whether the PC should pay over the grant in full, or drip feed it on request. Members should continue to keep a record of gifts in kind and report them to the treasurer. The question was raised about disposal of surplus finds in the account when the Village Plan work was complete. Kevin Stevens to get a sample constitution and propose an appropriate draft.

Fund Raising: On our bid we had put a figure of £150 against voluntary fund raising. Agreed to defer. But members to think up possibilities.

Questionnaire: Barry Knox outlined the process. It was agreed that BK, AB and MW would meet to agree on a preliminary draft, arrangement, content. This should be presented to the full committee at its next meeting, April 5 2006. They would then produce a finished version and propose arrangements for delivery and collection. There was some discussion about identification of projects, internal sectioning, evaluation of village institutions, awareness of realistic possibilities, reaching all ages. Launch day to be held in early June. MW to check dates of Village Hall. Programme for Launch Day to be set in hand at next meeting. A photographic competition suggested. Fivehead Matters 3 would publicise it.

Website: AB showed us progress on his laptop. It was building up and would be published shortly. We all admired and approved.

Seminar: Moving Parish Projects Forward, attended by KS, RC, BW and JT, organised by Gerard Tucker of SSDC. BW described a method of fixing priorities by public consent, using small discs and a bulls eye table. It could be used at a public meeting in connection with collation and analysis of questionnaire responses.

Keith Summers reported talk about FVPSC acting as agent to raise funds for other village organisations. He cited the Village Hall and an application to the Lottery Awards for All (current programme finishing on March 31, and said to be not fully spent). Kevin Stevens and others spoke of other village needs. It was felt that each committee must seek its own funding, be it hall, drama, recreation, playing field, or whatever.

Date of next meeting: Wednesday April 5 at 8 pm in the Village Hall.