

Fivehead Village Plan Steering Committee

Wednesday 9 August 2006 at 8pm
Fivehead Village Hall

Minutes

Apologies: Keith Summers, Malcolm Cavill

Present: Andrew Barrett (in chair), Sue Jackson, Margaret Smith, Harry Price, Bob Powell, Richard Chedzoy, Kevin Stephens, Barry Knox, Margaret Knox, John Taylor, Bruce Whittle, Mervyn Wilson

Minutes of the July meeting were approved.

Questionnaire

1. The prize draw took place, drawn by Mrs Jo Clarke. Winners were

(1) no.47	£50
(2) no. 202	£25
(3) no. 16	£15
(4) no. 123	£10

A notice to be put in the shop by Bruce Whittle and Richard Chedzoy to pay the prizes in cash on application. Winning numbers to be put in next issue of the Parish News in September.
2. **Delivery and Collection:** There was an 87% return and a few more trickling in, acceptable past the official conclusion date of 31 July. Barry Knox was willing to handle until he had brought the data processing to a conclusion in the first stage report. The committee reported no great problems in general acceptability. Thanks were expressed to Bruce Whittle for organising this.
3. **Accuracy:** Richard Chedzoy and Bob Powell agreed to check 10% of returns for input accuracy by Barry Knox. Barry reported certain areas where responses had been misfilled, up to 20% in the area of rating. This he attributed to a weakness in design, but it was not thought to affect seriously the usefulness.
4. **Results:** Barry Knox passed round a sheet with statistical information, and also various bar graphs for illustration. It was premature to draw final conclusions – he drew our attention to problem areas of interpretation: eg, in oil purchase, numbers who would be active in badminton, etc, how to read support for a pavement on the A 378, how to deal with manuscript comments and suggestions.
5. **Action Now:**
Barry Knox to continue to work on statistics.
Mervyn Wilson to work on manuscript comments
All members to study circulated report and contact Barry Knox about queries and suggestions.
At next meeting to decide on next steps: a public meeting at the end of October. Previous to that to publish matters of concern and demand in classified areas which could then be passed on to existing bodies, ie, PC and Hall

Committee, and concerned interest groups, ie, traffic on A378, and leisure activities.

Suggest contact Gerard Tucker for advice. It was noted that the final report would have input from conversations and public meeting as well as from the questionnaire responses. Mervyn Wilson to act.

Any Other Business: Mervyn Wilson read a letter from Somerset RCC informing us that Katy Calvert was now acting as PP advisor. He had spoken to her. A report was due quarterly as part condition of DEFRA funding. We had missed the June date, but he would report on questionnaire handling and response for September date.

Date of next meeting: Wednesday 6 September 2006 in Fivehead Village Hall.

Draft - Not approved