

**Minutes of a meeting of the Fivehead Parish Council held at the Village Hall, Stowey Road Fivehead
on Monday 3rd March 2008 at 8pm.**

Present Mr M Cavill (Chairman) Mr G Balmer Mrs N Cameron Mr R Fielding
Mr K Male Dist. Councillor S Steele and Mrs M Knox Clerk)

PUBLIC SESSION

Two members of the Playing Field Management Committee presented their proposals for a FULL MUGGA, plans were shown, and detailed the advice they have received to date from SSDC, funding bodies and companies linked to play and sport areas. This will be an expensive project. Quotes predict a likely cost between 25K and 45K but realistically the final figure would be approaching 45K. Any external funding is likely to require percentage funding from Parish Council. The tennis court net has already had to be taken down, being unsafe. Les Collect of SSDC has suggested Council apply in their own right for a grant from Awards for All to replace the netting on Health and Safety Grounds. The PFMC want to know if Council is prepared to be actively involved in the whole project. Item for next agenda.

The local PCSO said there were no crimes reported in Fivehead during the month and stated that there had been a successful major police raid at a local gypsy camp. Info on that at www.avonandsomerset.police.uk

1367. APOLOGIES

Apologies were received from Mrs K Beacham, Mrs H Clarke, C. Cllr D Nelson. Declarations of Interest were received from Mr R Fielding item 7 (min1375) and Mr K Male item 7a (min1375a).

1368. MINUTES

The minutes of the meeting held on the 4th February 2008 having been circulated were taken as a true record of what took place and duly signed by the Chairman.

1369. VACANCY ON COUNCIL

Mr Robert Fielding, having been proposed and seconded at the February meeting (min 1358), signed the Declaration of Acceptance of Office and provided his signed Code of Conduct form.

1370. ELECTION OF VICE CHAIRMAN

MC reported that Mrs Hazel Clarke had offered to serve. She was duly appointed. (prop. MC. Sec. NC).

1371. MATTERS ARISING FROM THE MINUTES AND RAISED BY MEMBERS.

a) Unstable headstones in the cemetery and churchyard. KB had laid flat a small broken off headstone at the rear of the cemetery. MC has yet to secure the cross on Joseph Louch's grave at the churchyard. The Derrick grave may need attention. Clerk had confirmed via Forsey's Funeral Directors and the internet that it is permissible to lay flat the cracked headstone of Mary Ann Ford, died 1905, resident of Isle Brewers, no relatives being traceable, the Clerk having made enquiries of the Responsible Officer of Isle Brewers. RF & MC would action this.

b) Insurance matters. Came & Co phoned having received our schedule minus the figures (see min 1361a) and refused to quote on those terms. Members therefore **resolved** to remain with Allianz Cornhill. SALC had reported issues with tampered cheques and advised Councils consider their security procedures. Council felt they already had sufficient security measures in place and no additional ones were necessary.

c) New Manager at St Martins Close. Emails from Mr B Harvey were read out. Clerk had spoken with two residents who expressed some concerns that care was now rather impersonal and at a great geographic distance. SS would make enquiries. Clerk to write to SS Homes asking what the situation is.

d) To authorise end of year payments and raise cheques as required. After debate it was unanimously **resolved**, to pay as follows:

i) Chairman's expenses. £35 ii) Councillors expenses. nil iii) Use of Clerk's house as office. £170 (Clerk wished to keep the say rate as in 2006/7 in light of her increased salary.)

e) Progression of the Parish Plan. There is to be a meeting of the Steering Group on March 5th where hopefully an Action Committee or similar will be formed. Item for next agenda.

f) Emergency Plan. MC reported on the progress he has made, working on the computerised template and meeting with RF and MK. An emergency committee needs to be formed, those persons detailed from previous plans need to be contacted and the plan progressed. MK had confirmation of assistance from two persons asked to participate practically. GB offered his assistance in an emergency.

1372. CORRESPONDENCE RECEIVED.

- a) From SALC re i) info on Cemetery Training at Long Ashton N. Somerset cost £35 Thurs. May 1st 9.30am -3.30pm. This would be expensive but unanimously considered valuable as Council has received no training in running the cemetery. Clerk would attend. Her travel would be paid at the official rate. Prop MC sec. RF.
ii) Increasing costs of CiLCA qualification but continuation of Bursary scheme for 2008/9. SS confirmed this qualification is primarily useful for larger Councils so Fivehead can continue to abstain from acquiring status.
- b) From SCC re invitations to submit applications for membership of Somerset Local Access Forum. No volunteers.

1373. CONSULTATION DOCUMENTS. response sought.

Validation of Planning Applications. Response by 4th April 08. The 70 page document had been studied. Clerk detailed the main facts. Considered a matter for the Planning Office. Resolved not to respond. Post Office Closures (arrived too late for agenda). Has been studied. Into circulation. Next Agenda.

1374. REPORTS.

- a) Playing Field Raised in open session. b) Village Hall GB reported. d) Cemetery Sub Committee Book to NC e) Highways Email from resident - problems with heavy lorries using Langford Lane, as advised by Sat. Nav., which are crushing the road banks and damaging St. Catherine's Well triangle. Clerk to report to Clive Sutton, Highways SCC asking for "Unsuitable for Heavy Vehicles" sign and that Sat. Nav. compilers be advised of same.

1375. PLANNING.

RF left the room. Notification of an Enforcement Appeal lodged by Mr William Birch (Stillbrook Wood Yard) Planning ref EN/07/00460/USE. DOE ref. APP/R3325/C/07/2062622. Clerk to contact the Enforcement Officer asking for a copy of the report and recommendations as to why it was expedient to take enforcement action, to ask why Mr Birch is appealing and to clarify the points raised were the only points of appeal. Council's response: Fivehead Parish Council completely endorse what SSDC say about the Enforcement Notice. Fivehead PC stand by everything detailed in their response to the Planning Application 07/05377/COU of which a further copy is enclosed. RF rejoined the meeting. KM left the room.

- a) applications 08/00521/FUL Tanyard Farm Langport Road Fivehead. The erection of a conservatory. No objections. KM rejoined the meeting.
08/00565/TPO Lambert House Stowey Road Fivehead. Application to carry out tree surgery works to a Beech tree shown as T1 in the Yeovil Dist. Council (Fivehead) Tree Preservation Order 1974. Council does not consider that the tree overhangs the road or car park/garage area. Council does not consider any work is necessary at present on this tree upon which Council placed the order when the Lambert Hut was removed and planning permission granted for the site.
- b) decisions (refused) 07/05356/TPO Lambert House Stowey Road Fivehead. Application to carry out surgery work to 1 Beech Tree subject to a TPO.
- c) application withdrawn. 07/05554/Ful Moortown Farm Moortown Lane Curry Rivel. Erection of a building comprising 5 no. stables, tack room, agricultural workshop, feedstore and open implement store and associated sand school, stable yard and farm yard and use of land for equestrian purposes.

1376 FINANCE

The financial position of the Council was received.

To consider providing access for the clerk to view the bank account via the internet. Deferred until April for signatures due to late arrival of paperwork.

- a) Payments authorised during the month
i) Fivehead Drama Group

grant from Area Panel £3000

b) Payments authorised at the meeting:

ii) Mrs M Knox	salary	£182.62
iii) Mrs M Knox	expenses	£1.89
iv) Fivehead Village Hall MC	rent January	£11
c) Income received during the month		
v) Somerset County Council	Area Panel Grant for Staging	£3000

1377. MATTERS OF REPORT AND ITEMS FOR NEXT MEETING.

b) Clerk David Heath's surgery at Ridgeway Hall Langport Sat. 8th March 11.15am - noon.

c) Councillors. GB asked whether the Baptist Chapel members had agreed to take over maintenance of The Pound. Clerk confirmed this is so. Additional volunteers would be welcomed should anyone wish to participate. Clerk to send a letter of thanks.

There being no further business the meeting closed at 10.10pm.

Chairman

Dated

DRAFT - Unapproved