

**Minutes of a meeting of the Fivehead Parish Council  
held at the Village Hall, Stowey Road Fivehead  
on Monday 1<sup>st</sup> December 2008 at 8pm.**

Present Mr M Cavill (Chairman) Mr G Balmer Mrs N Cameron Mrs H Clarke Mr R Fielding Dist. Cllr S Steele C. Cllr. D Nelson and Mrs M Knox Clerk)

**PUBLIC SESSION**

Mr B Harvey of the PFMC gave details of external funding which has been awarded for the MUGA project.

**1463. APOLOGIES**

Apologies were received from Mrs K Beacham and Mr K Male both on holiday.

**1464. MINUTES**

The minutes of the meeting held on the 3<sup>rd</sup> November 2008 having been circulated were taken as a true record of what took place and duly signed by the Chairman.

**1465. MATTERS ARISING FROM THE MINUTES AND RAISED BY MEMBERS.**

- a) **Banking Services.** GB having enquired about the bank used by the VH, it was resolved to remain with NATWEST, their terms being comparable to all researched banks.
- b) **MUGA** There was an 80% response rate to the survey, distributed to every household, with 65% being in favour. This gave the PC a clear mandate from the village to financially back the project. A letter from the PFMC requesting a letter of support from Council see 4a (min1466a) was read out. Concern was expressed that the price might rise. Clerk to write stating that Council is committed to support the MUGA project by granting 10% of the stated cost price of £45K. The letter to make it clear that £45K is stipulated as the agreed base price. At DN's suggestion it be added that Council is glad progress is being made on the sinking fund.
- c) **Langford Corner.** GB has researched the cost of terram which is reasonable.. The weeding has not yet been done. Item for next agenda.
- d) **Fivehead Playgroup.** Request for financial support. MC reported on a conversation with the chair of the Fivehead Under Fives. She has recently applied for a source of external funding. DN said it was unrealistic for a PC to fund a Playgroup at the required level. It was felt parents could pay a higher session rate. It was agreed, suggested GB, that Council wait to hear the outcome of the recent grant application before making a decision. Item for next agenda.
- e) **Land adjacent to the Playing Field.** The PFMC & the VHMC have named their representatives. MC & HC will represent the PC. Clerk to arrange a meeting hopefully for Wed. Jan. 7<sup>th</sup> at 8pm if mutually convenient.
- f) To consider request from Curry Rivel Church of England School to fund a child on a **Residential Educational Visit.** It is confirmed there is a child from Fivehead in need of financial assistance. It was **resolved** prop. GB sec. NC to support the child by granting 25% of the cost of the trip, being £62.50p.
- g) **Unauthorised Horse/Field Shelter Swell.** An email from Planning Enforcement had been circulated which amongst other information stated that it has been agreed that an Enforcement Order be issued.
- h) To receive report of intermittent problem with **Council's monitor.** It was agreed that when it

collapses it will be replaced. At present GB has a spare monitor and the Clerk knows of one.

#### **1466. CORRESPONDENCE RECEIVED.**

- a) From the PFMC re request for a **letter of support for the MUGA project** from Council. (See min 1465b.)
- b) **From Langport Area Development Trust** re notes of a meeting, notification of an event on 5<sup>th</sup> Jan. and request for volunteers to help man the Langport Information Centre. The meeting is the same night as PC meeting. Notes into circulation.
- c) **From SCC re A community woodland for Fivehead.** Into circulation. It was remarked that high land prices make the donation of land unlikely.
- d) **From Age Concern Somerset** re request for donation. **Resolved** unanimously to donate £50.

#### **1467. CONSULTATION DOCUMENTS. response sought.**

1. South Somerset District Council Parish Charter.
2. Communities in Control - Codes of Conduct for local authority members and employees.
3. Draft Cultural Strategy for Culture (via email to members). It was agreed not to offer any responses.

#### **1468. REPORTS.**

- b) **Village Hall.** GB reported. Quotes for a patio are being received.
- d) **Cemetery Sub Committee.** NC will keep the book
- e) **Highways.** Concern about the filled in ditch near Matravers Engineering re safe passage of three metre vehicles. Clerk to raise with Kim Sharp.
- f) **Rights of Way.** DN asked if we have a ROW officer. Affirmative. Small tree needs clearing on L11/7
- g) **Police.** Crime statistics. received but concern as to their accuracy as it was known there had been several shed/external thefts and people had been asked to report them Clerk to liaise with Beth. SS said a new beat officer was anticipated from 1<sup>st</sup> January. Clerk to ask for a police officer to attend a PC meeting ASAP.
- h) **Area North Community Safety Action Panel Workshop.** MC reported on the evening also attended by SS, Ian Davis (neighbourhood watch) and Clerk.

#### **1469. PLANNING.**

Application: 08/04950/FUL **The construction of a multi-use games arena.** (GR335127/122699). The Playing Field Stowey Road Fivehead. Council fully supports this application.

#### **1470. TO CONFIRM THE DATE, TIME AND SPEAKER FOR THE APM**

Date April 27<sup>th</sup> . Time 8pm **Speaker Mr Farwig of Digital UK.**

#### **1471. DUTIES UNDER THE FREEDOM OF INFORMATION ACT**

It was **resolved** prop. HC sec. NC to adopt the **Model Publication Scheme** which had been circulated. It was debated what should be supplied on line and what in hard copy. Mr Barrett had indicated his willingness for appropriate material to be published on the website. It was **resolved** unanimously that the charge per sheet for hard copies of documents should be 22p. Clerk would finalise the template for publication as agreed and prepare all the necessary documents.

#### **1472. TO SET THE HONARARIUM FOR THE PRODUCTION OF THE NEWSLETTER**

It was unanimously resolved to pay £100 to Mrs Price. A cheque was raised.

#### **1473. TO SET THE CEMETERY RATES FOR 2009**

It was **resolved** prop. GB sec. RF to **increase the charges by 5%**. Clerk to round up the figure as appropriate.

Policy on the erection of headstones for next agenda. (Risk assessment.)

#### **1474. TO EXAMINE THE MAINTENANCE CONTRACT WHICH IS DUE FOR TENDERING**

The **contract to be amended** slightly in relation to the bus shelter and Langford Corner. Mr Pettitt had indicated his willingness to re-tender. Clerk to seek two other tenders.

#### **1475. TO CONSIDER THE BUDGET FOR 2009-2010**

Having considered the notional budget set by the Clerk Council **resolved to set the budget at £17,284** (prop. MC sec GB). The Chairman signed the Precept Forms. The figure was reached in conjunction with a letter requesting funding for maintenance from the PFMC. There is a need, proven by a survey of the village for support at 10% of the MUGA project cost of £45000 and to contribute to the sinking fund for Playing Field equipment. Money has also been precepted in anticipation of the opportunity to purchase land adjacent to the Playing Field. An increase of 5% for general expenditure had been recommended by SALC. See min 1189 for advice on the reserve figure.

#### **1476 FINANCE**

The financial position of the Council was not received no bank statement having been received.

##### **a) Payments authorised at the meeting:**

i) Mrs M Knox	Salary	£205.80
ii) Mrs M Knox	Expenses	£38.57
iii) Fivehead Village Hall MC	Rent October	£11.00

##### **b) Income received during the month**

iv) NATWEST	Interest September	£129.27
v) GJB (Electrical)	Newsletter Advert	£30.00
vi) Mrs M Smith	Plaque for Mr Slocombe	£120.00

#### **1477. MATTERS OF REPORT AND ITEMS FOR NEXT MEETING.**

c. Councillors. A request had been received to place notices on the bus shelter. Tree felling at Spruces.

There being no further business the meeting closed at 10pm

Chairman

Dated