

**Minutes of a meeting of the Fivehead Parish Council held at the Village Hall, Stowey Road Fivehead on Monday 2<sup>nd</sup> July 2007 at 8pm.**

Present Mr M Cavill (Chairman) Mr G Balmer Mrs K Beacham Mrs H Clarke  
Mrs N Cameron Mr M Tennant C. Cllr. D Nelson and Mrs M Knox Clerk) and one member of the public.

**1267. APOLOGIES**

Apologies were received from Cllr. K Male & Dist. Cllr. S Steele. A Declaration of interest was received from Cllr. M Cavill re item 8a. (min 1274a). The Register of Interests Record Book was signed.

**1268. MINUTES**

The minutes of the meeting held on the 4<sup>th</sup> June 2007 having been circulated were taken as a true record of what took place and duly signed by the Chairman.

**1269. TO RECEIVE OUTSTANDING COMPLETED "REGISTER OF INTEREST" FORMS FROM MEMBERS**

These had all been received.

**1270. MATTERS ARISING FROM THE MINUTES AND RAISED BY MEMBERS.**

- a) To receive a progress report on the production of the Parish Plan. Clerk reported the plan is currently awaiting a pre publication draft.
- b) Reparations to surface in front of cemetery gates. MC & KM had met with Mr K Sharpe of Highways who had offered to hardcore and gravel the area this year prior to a proper lay-by being constructed when the road is resurfaced which is scheduled for next year. Clerk to write stating the offers and expressing appreciation also noting the gully in the road outside Stillbrook inspected by Mr Sharp, which should be addressed by the same resurfacing.
- c) Friendly Society banner. NC reported that Taunton Museum do not have a banner for Fivehead. They hold only the pole and associated silver cups. Clerk to contact Mr Page and request a firm quote for restoration as discussed in min.1245g in light of a donation from the Lambert Hut Trust, see item 1271e. DN reiterated the cheaper option of placing the sound section behind glass with written notes as to the banner's history.
- d) Summer Celebrations: to confirm arrangements and to authorise expenditure under sec.137. NC described the format of the proposed Boule competition but said that KM now envisaged a broader spread of activities. NC to liaise with KM and the events committee re what was acceptable and to attend the event's finalisation meeting. HC, KB, NC and MK offered to help with the activity/ies. The named helper for the whole event was MC. Various members offered to donate prizes, wine and chocolate. MK to source spray paint. There appeared no need to authorise any expenditure.
- e) To receive a telephoned response from EDF. re power surges. This, consisting of blaming birds and wind, was deemed to be inadequate. No promised phone contact number or explanatory email had been received despite a request for the public to report power cuts. Clerk to write stating this to be a totally inadequate response to Council's letter (min 1246a) and asking for details of the complaints procedure.
- f) Erection of unsightly field shelter at Swell. The Planning Enforcement Officer had tracked down the owner and informed him that the structure needs planning permission. If such were to be granted a satisfactory design of shed would have to be provided as the current structure is not acceptable. An application is anticipated. The shed does not have to be immediately removed because of welfare issues regarding the horse as advised by the RSPCA & IPLH. The Environmental Health Officer had also contacted the Clerk stating he could do nothing concerning the burning of rubbish on site as he would need reports of, or himself to witness, thick black smoke which would not be produced by the rubbish present at the time of his visit.
- g) Request for dogs on leads sign in the vicinity of Silver Street and notification of distress caused by straying dogs. Council found the report of a fatal incident most distressing. It was felt action would best be taken by the Dog Warden although MC offered same. Clerk to write explaining the situation.

**1271. CORRESPONDENCE RECEIVED.**

- a) From Fivehead Playing Field Management Committee re misleading claim by Dist. Cllr. S Steele. It was unanimously agreed this was not a matter for the Parish Council. Clerk to thanks PFMC for their letter and state same.
- b) From South Somerset Citizens Advice Bureau re invitation to AGM. Nobody available to attend.

- c) From Victim Support Somerset re information on their work and request for donation. **Resolved** not to donate.
- d) From P Maisey re Blocked drains causing potential flooding to The Barn Butchers Hill. Clerk had reported and SS had taken the matter up. Mr Sharp has promised these drains are classified as urgent. A jetter has been booked so clearance work should commence soon..
- e) From The Lambert Hut Trust re donation of £500 towards the “Old Fivehead Club Flag Project” (Friendly Society Banner). This was gratefully received. See project detailed at min 1270c.

**1272. CONSULTATION DOCUMENTS. response sought.**

South Somerset Sustainable Community Strategy. Delegated to GB.

**1273. REPORTS.**

d) Cemetery Sub Committee MC described plans to remove spoil. Book to MC. g) Clerk. Bright light at Little Denise. Notification of and thanks for the report had been received. There are Newsletter & Website competitions. The relevant persons had been informed. Internal Audit report is awaited.

**1274. PLANNING.**

a) applications 07/02852/FUL 4 Stowey Road Fivehead The erection of an extension. No objections. 07/02940/FUL & 942/LBC Stowey Farm (barns) Stowey Road Fivehead. Conversion of barn to 1 No. dwelling. No objections.

**1275. CLERK’S CONTRACT OF EMPLOYMENT** To consider replacement of existing with revised model as advised by SALC. Paperwork in circulation. It was unanimously **resolved** to replace the contract. Clerk to complete details. MC to check and sign.

**1276 FINANCE**

The interim statement April to June was received. The bank reconciliation was signed by MC. The bank mandate needs to be reviewed as one signatory is no longer a councillor. KB agreed to become the replacement signatory. Clerk to find out what is the current procedure to amend the mandate.

a) Payments authorised during the month

i) Fivehead Village Hall MC	rent May	£10
ii) Wessex Malthouse Direct	news letter printing June	£54
b) Payments authorised at the meeting:		
iii) Mrs M Knox	salary	£160.29
iv) Mrs M Knox	expenses	£25.94
v) Information Commission	data protection via dd	£35
vi) SALC	training for Cllr. KB	£20

c) Income received during the month

vii) Forsey & Son	re M F M Rowe Decd.	£81
viii) Manning & Knight	re A G Kingsbury decd.	£54
ix) Stones Monumental Masons	re L & N Slade	£54
ix) A J Wakely & Sons	re inscription J H Smith	£34

**1277. MATTERS OF REPORT AND ITEMS FOR NEXT MEETING.**

- b) VHMC had written thanking PC for 2007/8 grant and formally agreeing to all related conditions.
- c) Councillors. GB gave some details concerning the operations of Speedwatch. Supporting police personnel have changed. There is new woman PCSO. Clerk to ask her to attend a PC meeting. There has been an abortive burglary. The village hall was much praised after a recent party.

There being no further business the meeting closed at pm 9.40pm

Chairman

Dated