

Minutes of a meeting of the Fivehead Parish Council held at the Village Hall, Stowey Road Fivehead on Monday 3rd December 2007 at 8pm.

Present Mr M Cavill (Chairman) Mrs H Clarke Mrs N Cameron Mr M Tennant
Dist. Cllr S Steele Cllr. D Nelson Mrs M Knox Clerk) PC Louise Wright PCSO John Martin and
four members of the Public.

The police officers addressed the meeting on three topics:- Vandalism, theft and attempted theft from outbuildings and activity at Stillbrook Wood Yard. There will continue to be a strong police presence in the village, as duties permit.

PUBLIC SESSION

Concerns were raised over the recent vandalism at the Village Hall. The action the police have taken were detailed in their earlier address.

1317. APOLOGIES

Apologies were received from Mr G Balmer and Mrs K Beacham. A Declaration of Interest was received and recorded from Mr M Tennant re item 3c (min.1319c).

1318. MINUTES

The minutes of the meeting held on the 5th November 2007 having been circulated were taken as a true record of what took place and duly signed by the Chairman.

1319. MATTERS ARISING FROM THE MINUTES AND RAISED BY MEMBERS.

- a) To receive a report of the Village Meeting as organised by the Parish Plan Steering Group subsequent to the publication of the Village Plan. MC assisted by the Clerk reported on the meeting. The list of projects which came under the auspices of Council, having been circulated, was discussed. As many relate to the publication of information already researched this can be actioned. DN was strongly of the opinion that higher tiers of authority would want to see other groups and individuals taking an active role in progressing projects identified in the Plan. Clerk stated there have been at least two initiatives as a result of the Plan.
- b) Langford Corner. No action taken this month. Item for next agenda.
- c) Development on Stillbrook Wood Yard. The Planning Department are dealing with the matter. It is now with the Council's Legal Department for their consideration. At the current time there are six caravans on site.
- d) Ways to tackle Climate Change. The contents of the booklet from Defra, having been circulated, were noted.

1320. TO ADOPT THE PARISH PLAN AND TO CONSIDER THE ACTION LIST AS IT RELATES TO COUNCIL

Council **resolved** unanimously to adopt The Plan. Items which would have an impact on the Budget for 2008-9 have been considered in the Budget preparation. Council look forward to other people and groups coming forward to progress "their" projects.

1321. CORRESPONDENCE RECEIVED.

- a) South Somerset Parish Remuneration Panel re the payment of allowances to members. It was unanimously **resolved** to continue to pay allowances (e.g. travel expenses), as requested, to members where the criteria for such payments are met but members present did not wish to receive the recommended £268 per member for 2007/8.
- b) From SALC re Meeting on Mon 10th Dec. at 7.30pm Millennium Hall, Seavington. Clerk to send apologies. A new SALC rep. Will have to appointed see item 1341a.
- c) From i) Citizens Advice, ii) Age Concern, iii) South Somerset Assoc. of Voluntary & Community Action Ltd., iv) SCC Somerset Olympic Games relating to Somerset Appeal. re requests for donations. Resolved not to donate to any but Council has already contributed £50 to South Somerset Links a project of SSAVCA.
- d) From The Board of the "Leleka" Fund re receiving Ukrainian Children for Christmas. Resolved not to participate.
- e) From South Somerset Area Working Panel re Public Meeting on Dec. 5th at Wincanton 7-9pm. After debate it was agreed the Clerk would attend to support Fivehead's projects claiming travel expenses. It was not clear from the agenda whether there would definitely be an opportunity to speak at the meeting

1322. CONSULTATION DOCUMENTS. response sought.

Future Waste Planning in Somerset. HC had consulted with the relevant officer and was authorised to complete the consultation form on behalf of Council Taunton Town Centre Action Plan. Resolved not to respond.

1323. EMERGENCY PLAN

MC is still progressing this.

1324. REPORTS.

e) Highways Clerk to report Potholes outside Newhouse Farm on Stowey Lane.

1325. TO SET THE HONARARIUM FOR THE PRODUCTION OF THE NEWSLETTER

It was unanimously **resolved** to pay £95 to Mrs Price. A cheque was raised.

1326. TO SET THE CEMETERY RATES FOR 2008

It was unanimously **resolved** to increase these by 5% rounded up to the nearest £10 or £5.

1327. TO SET DATE AND TIME FOR THE APM AND CONSIDER A SPEAKER

Clerk to try to book the Waste Management Services and failing that the Huish Episcopi Sports Centre representative for the 14th, 21st or 28th April to suit the speaker.

1328. TO REVIEW THE CLERKS SALARY

This was last reviewed at min 1084. The new national pay scale has been received from SALC and is backdated to 1st April 2007. The Clerk left the room. It was **resolved** that she should remain on scale 17 at the revised rate with her paid hours increased from 4½ hours per week to 5 hours per week as from December. She was asked to seek clarification of the pay scale grading. SS & DN left the meeting.

1329. TO CONSIDER AND SET THE BUDGET FOR 2008-9

Having considered the notional budget set by the Clerk Council resolved to set the budget at £14260, (prop. MC sec. unanimous). The Chairman signed the Precept Forms. The figure was reached in conjunction with letters requesting funding from the VHMC and the PFMC, the need to support projects identified by the PP, increasing maintenance costs and identified risks to council property. An increase of 4% had been recommends by SALC. See min 1189 for advice on the reserve figure.

1340 FINANCE

The financial position of the Council was received.

a) Payments authorised during the month

i) Mrs P Price	travel to RCC AGM	£13.60
b) Payments authorised at the meeting:		
ii) Mrs M Knox	salary	£160.29
iii) Mrs M Knox	expenses	£3.99
iv) Somerset Links Grant (Local Gov.& Rating Act 1997 ss26,28. Transport Act 1985 ss22-23)		£50

1341. MATTERS OF REPORT AND ITEMS FOR NEXT MEETING.

a) Chairman. A letter of resignation from Mr Malcolm Tennant, moving from the village, was read out. The Chairman thanked Mr Tennant for his work over the last eight years and wished him well for the future. This was heartily endorsed by all present. Clerk to follow procedure for publicizing the vacancy.

b) Clerk. Several notices were given out. A delegate is sought for a consultation event” Somerset - a landscape for the future” on the 7th or 9th Jan. Clerk to email details to absent members.

There being no further business the meeting closed at 10.05pm

Chairman

Dated