

**Minutes of the Annual Meeting of the Fivehead Parish Council held at the Fivehead Baptist Church  
on Monday 9<sup>th</sup> May 2005 at 8pm.**

Present            Mr M Cavill (Chairman)            Mrs N Cameron            Mrs H Clarke            Mr K Male  
                         Mr K Summers                        Mr M Tennant            Mrs M Knox (Clerk) and 5 public.

**977. ELECTION OF CHAIRMAN**

Mr Summers presided over the elections. Mr M Cavill was proposed by Mr Tennant and seconded unanimously. Mr Cavill was duly elected as Chairman for the next twelve months, signed the Declaration of Office form and took the Chair.

**978. ELECTION OF VICE-CHAIRMAN**

Mr K Summers was elected, nominated by Mr Tennant, seconded Mr Male.

**PUBLIC SESSION**

The subject was the lack of highway maintenance with particular reference to weeds in the tarmac.

**979. APOLOGIES**

Apologies were received from Mr G Balmer. A declaration of a personal interest was received the book duly signed by Mr M Tennant for item 13a. (min 989).

**980. MINUTES**

The minutes of the meeting held on the 4<sup>th</sup> of April 2005 having been circulated were taken as a true record of what took place and duly signed by the Chairman.

**981. TO MINUTE**

- a) To re-adopt Standing Orders and Financial Regulations.
- b) To reaffirm the appointment of the responsible Financial Officer
- c) To reaffirm the appointment of the Internal Auditor - to confirm that Mr R Jackson has been asked and has agreed to complete the Internal Audit.
- d) To reaffirm the implementation of legislation relating to Equal Opportunities, Crime and Disorder, Health and Safety, Human Rights.

These items were unanimously re-adopted and reaffirmed.

**982. ELECTION OF REPRESENTATIVES.**

- a) Playing Field M.T.
- b) Village Hall, G.B.
- c) SALC K.S. & M.T.
- d) Cemetery Sub Committee M.C. & M.T.
- e) Public Safety Officer G.B.
- f) FLAG N.C.
- g) Highways Clerk
- h) LAMP K.M.
- i) Rights of Way M.C.
- j) Internal Auditor (member) N.C.

**983. MATTERS ARISING FROM THE MINUTES AND RAISED BY MEMBERS**

- a) Request for more litter bins. It was resolved (prop. KM sec. NC) to purchase a Topsy Jubilee 110 litre bin to be sited on the Langford corner site. To be secured by bolting into a concrete pad.
- b) Pavement to village hall on Stowey Road. A letter from the landowner who would need to donate land for the scheme was read out. As he was not willing to donate the scheme cannot proceed. See min 970b.
- c) Dog Fouling - The Imposition of Fixed Penalty Notices. SALC had advised the Regulations have to be issued by the Secretary of State before the power may be exercised. Clerk to keep this matter active via SALC.
- d) Clerk's attendance at Licensing Seminar. A copy of her summary of what took place was referred to and put into circulation. Representatives from the Village Hall MC were asked how they planned to implement the new law.
- e) Quality Parishes and Parish Planning. Clerk to ask Mrs Grainger from Community Council to attend a Council meeting to explain how to implement a Village Plan and access funding. A good plan should enable the village to access external funding more readily.
- f) Parking on highway outside the Crown Inn. Clerk to write to the person involved as it had proved impossible to achieve an impromptu meeting stating highway safety issues and concerns raised when planning for the Crown Inn was applied for.
- g) Status of roads in village via Mr Sharpe. Butchers Hill is classified, Ganges Hill is unclassified.

**984. MATTERS ARISING FROM THE ANNUAL PARISH MEETING**

Most of the matters raised were resolved at the meeting with the exception of:-

- a) The distribution of the surplus money from CIFAC. MC would speak to the ex Chairman of CIFAC.
- b) Vandalism to the telephone box. Clerk to report vandalism to BT seeking repairs.
- c) Lack of affordable housing in villages within the local grouping of churches. To be considered in conjunction with the proposed Village Plan.

### **985. VILLAGE HALL COSTINGS SHORTFALL**

The three representatives of the Village Hall Committee present were invited to participate and contribute fully to this item as clarification of the costings supplied to Council prior to the meeting was sought. Council was informed there is now an anticipated final end of project shortfall of 43K. Although further grants are being actively sought success is not likely as most sources have been previously tapped. Reasons for this serious increase over previously disclosed figures were sought.. Council unanimously expressed extreme disquiet at the facts. The VHMC had asked the Parish Council prior to the meeting for financial assistance to resolve their problem. Council does not favour the prospect of raising precept for many years to come but neither does it want to see the VHC saddled with a large debt. However all parties present agreed the Hall must be completed so money must be found. Council was told that 23K was needed by mid June to enable possession to be taken of the building. Council would make no financial commitment to considerably further increase the precept or take out a loan (preliminary research had revealed there are no “cheap” loans available to PC’s) without taking the matter to a Village Meeting. KM expressed concern that there might be no stop to the “roller coaster” spend. MT considered that the precept needed to come down from the current high level. MC enquired whether there was an ability for the VHC to repay it’s existing loan and was told there was. In light of the seriousness of the situation KM proposed to call an urgent meeting of the Lambert Hut Committee. A second meeting between the LHC, senior representatives of the VHC and the PC Chairman should be held a.s.a.p. The Clerk to take minutes for the PC records. MC was adamant the VHC need to put the situation clearly in a letter to LHC not rely on phone calls or emails. KM to set up the meetings. All present expressed gratitude to him.

### **986. CORRESPONDENCE RECEIVED.**

- a) From SSDC re South Somerset Food Festival. Clerk to action.
- b) From Yeovil and District Council for Voluntary Service re request for grant aid. **Resolved** not to donate.

### **987. CONSULTATION DOCUMENTS. response sought.**

Review of tendered bus services in South Somerset. No changes relevant to Fivehead, into circulation. Local Transport Plan (2006-11). Delegated to KS.

### **988. REPORTS.**

- g) Highways Dangerous state of Mile Hill raised again. C. Cllr. Nelson is raising issue so he may report next month. Pot hole by War Memorial still not repaired. Clerk to list problems within parish and relay.

### **989. PLANNING.**

- a) Applications. 05/01015/FUL Land Os 2847 Isle Abbots Rd. Fivehead. Variation of condition 3 of previous application 04/020285FUL to change access gradient(GR335271/122354). MT left meeting. No objections. MT rejoined meeting.

05/01129/FUL Elms View Higher Swell Fivehead Erection of single storey rear extension, rear extension to garage, infilling of front porch. No objections.

05/00620/COL Spruces Cathanger Lane Fivehead. The continued use of land and dwelling without compliance with agricultural tying condition (96540) dated 9/8/73. Council fully support this application.

### **990. TO APPROVE THE ANNUAL ACCOUNTS FOR 2004-5**

The draft annual accounts were put into circulation for approval at June meeting.

### **991. RISK ASSESSMENT.**

The Clerk reminded Council she was their greatest risk. A risk report was put into circulation.

### **992 FINANCE**

The Clerk to show a letter from the Inland Revenue stating she had declared her PC earnings on her 2003/4 self assessment return. (Risk assessment).

The bank reconciliation and financial position of the Council were received.

A 5% discount had been secured by agreeing to three year Long Term Agreement with Allianz Cornhill.

- a) Payments authorised during the month

i) Mrs P Price	Malthouse Printing	£46
ii) A & M Garden Services	Maint. March & April	£133.03

iii) Somerset Landscapes Ltd	Access Grant work	£4059.63
b) Payments authorised at the meeting:		
iv) Mrs M Knox	Salary	£151.32
v) Mrs M Knox,	expenses.	£1.46
vi) Mrs N Cameron	warranty on printer	£19.99
vii) Allianz Cornhill	insurance	£370.11
viii) Curry Rivel CE VC Primary School	ed. Visit to Kilve (pd under sec.137)	£60
ix) Village Hall Committee	grants for 2005-6	£6000
x) Playing Field Man. Comm.	Grants for 2005-6	£3050
c) Income received during the month		
xi) NAT WEST	Interest to March 31 <sup>st</sup>	£43.57
xii) SSDC	precept	£12717
xiii) SCC	Access Grant	£3455

**993. MATTERS OF REPORT AND ITEMS FOR NEXT MEETING.**

b) Clerk A hymn needed choosing for a church service at the end of May. Matter delegated to her. A new police officer, Neil Pitman, has been appointed at Somerton.

c) Councillors: There has been a recent spate of rural crime, largely burglaries from sheds and garages. Failure of Broadband.

There being no further business the meeting closed at 10.15pm

Chairman

Dated