

## DRAFT

### Minutes of a meeting of the Fivehead Parish Council held at the Village Hall, Stowey Road Fivehead on Monday 3<sup>rd</sup> April 2006 at 8pm.

Present Mr M Cavill (Chairman) Mrs H Clarke Mr K Summers and Mrs M Knox Clerk)

**PUBLIC SESSION** not held no public present.

#### **1095. APOLOGIES**

Apologies were received from Mr G Balmer, Mrs N Cameron, Mr M Tennant and Dist. Cllr. S Steele.

#### **1096. MINUTES**

The minutes of the meeting held on the 6<sup>th</sup> March 2006 having been circulated were taken as a true record of what took place and duly signed by the Chairman.

#### **1097. MATTERS ARISING FROM THE MINUTES AND RAISED BY MEMBERS.**

- a) Parish Plan - progress report. A copy of the draft questionnaire, which is subject to alteration by the PP committee, was presented and then put into circulation. A copy of the PP budget as presented in the bid for grant funding was also made available (MC had agreed the figures with KS min 1069). A bank account has been opened at NATWEST Langport. In min.1057 the PC had agreed to make an "appropriate contribution". It was **resolved** (prop MC sec. HC) that the PC contribute £200 in line with the approved budget which had facilitated a 21/2K grant from DEFRA. It was **resolved** (Prop. MC sec. HC) to pay this over to the PP committee for incidental expenses together with £100 from their grant. It was agreed the majority of the grant be retained by Council to cover printing expenses, enabling Council to pay printing bills and reclaim the VAT. PC to account for PP expenses by the addition of specific columns to the financial statements and balances. Should the PP require some of their funds between meetings they should ask the Clerk who would consult with the Chairman to raise a cheque.
- b) Church matters as deferred from March meeting. To be discussed if correspondence has been received.
- i) Wall. ii) Trees. iii) Friendly Society Banner. iv) Inclusion of Church Newsletter in Parish Newsletter. Items i), ii) & iv). For next agenda, no communication having been received. Clerk had overseen the inspection of the Banner by a retired museum curator and had spoken by phone to a restorer. The Banner is currently correctly stored but is in a very poor state. For an accurate quote it needs to be taken to Banwell for inspection. Clerk to organise when convenient or any Councillor going that way could arrange this. (Phone quote of 1K for one side, mounted on fabric board, up to 3 or 4K for hanging, with both sides visible.)
- c) Mile Hill House Fivehead. To receive correspondence (letter into circulation). The site has been inspected and while the development has not been carried out in complete accordance with the approved plans, enforcement action would not be appropriate. Other development within the domestic curtilage can be used for domestic use but not for commercial purposes. The planning department have written to the owner reiterating the obligations under extant planning consent. Council to write to planning giving full information if they have further concerns. This to justify a re-visit.
- d) Dog Waste and stray dogs. Clerk has written to the owner of the frequently staying dog. There has been no response. Laminated signs have been requested from the dog warden who is willing come to the village to catch the dog if there is a regular pattern of straying.
- e) LAMP. Request for the parish to precept £640 for three years from April 2007 to cover the cost of the LAMP Moorlynch Office and two Parish Assistants. KM had indicated he felt this to be an inappropriate burden on the parish precept. Those present **resolved** unanimously not to precept feeling that SCC should prioritise its spending showing support for agriculture and this area of outstanding natural beauty. Clerk to write to SCC in this vein.
- f) To consider whether to pay the Clerk a Gratuity and if so to pass a resolution to that effect. Item should have been discussed, according to Clerk's contract of employment, in August 2000. The Clerk withdrew from the meeting during the discussion. It was **resolved** (unanimously) to adopt the following resolution "That this Council, in recognition of the services of the Clerk to date, formally resolves that it will pay a gratuity up to the maximum sum in lieu of pension allowed by regulation, at the time when the Clerk retires. The Clerk is authorised to inform HM Revenue & Customs of this decision by forwarding a copy of the relevant Minute." Council felt it imprudent to follow the recommended resolution which stated "...the maximum lump sum gratuity"... in case it became necessary to greatly increase the number of hours worked in the future with the ever increasing devolved workload. Clerk to check with SALC if the amendment will be acceptable for the exemption from tax on the gratuity earned prior to April 2006 and report to MC if not.
- g) Pedestrian Refuge - Ganges Hill. To receive response from Highways. Highways is unable to take any

- action to impose this. To do so the refuge would need to have been a listed condition of planning consent.
- h) Problems with Council's email address. To consider changing the address as some outgoing messages are blocked. Council approved a change should it be necessary. NC is trying to resolve the problem.
- i) Arrangements for the Annual Parish Meeting. Clerk to send invitations to adjacent parishes including Hambridge. Arrangements for catering were made.

**1098. CORRESPONDENCE RECEIVED.**

- a) From SCC re Invitation to Meetings of Town/Parish Councils & SCC at Haynes Motor Museum Sparkford 4<sup>th</sup> May 6.30/7.00pm - 9.30pm. Clerk would attend if free and if she could share transport.
- b) From SCC re Invitation to Somerset Market Towns Forum at LADT Offices, Bow Street Langport 9<sup>th</sup> May 10-4pm. No councillor wished to attend.
- c) From Somerset Art Week Ltd. Re request for a £30 contribution. Although the organisation is greatly valued it was **resolved** not to donate as it did not appear to directly benefit the parish.
- d) From Community Council for Somerset re invitation to subscribe for 2006-7, £25. **Resolved** (prop MC sec KS) that Clerk investigate whether it would be appropriate to pay the Village Hall's sub thereby having a joint membership.
- e) From SALC re Affiliation Fee of £120.74 for 2006/7. **Resolved** (unan.) to affiliate. Cheque raised.

**1099. CONSULTATION DOCUMENTS. response sought.**

Talking Tomorrow's Taunton Deane. Resolved not to respond as a Council. Item into circulation for interest.

**1100. REPORTS.**

- c) SALC Report from MT had been circulated electronically and put in circulation. d) Cemetery Sub Committee A book for Topple Testing had been purchased g) Rights of Way. Clerk suggested regular walkers be asked to report faults and missing furniture. h) Planning Meeting HC reported i) District Council's Annual Meeting with Town and Parish Councils. Clerk reported.

**1101. PLANNING.**

- a) Applications 06/00837/LBC Moortown Farmhouse Moortown Lane Curry Rivel. Remedial repairs to first floor joists. No objections.  
06/00825/ful The Old Vicarage Ganges Hill Fivehead Erection of an extension and a replacement porch. No objections.  
06/00972/Ful The White Cottage, Fivehead Erection of a single storey extension. No objections.
- b) Decisions Granted s.t.c. 06/00123/Ful 5 Angel Row Butchers Hill Fivehead Erection of two storey extension to dwelling.  
05/03335/Ful Dinhams Cottage Ganges Hill Fivehead. Demolition of existing garage and erect a garage/outbuilding.

**1102 FINANCE**

The financial position of the Council and the end of year statement (minus interest) was received.

- a) Payments authorised at the meeting:

i) Mrs M Knox	salary	£151.32
ii) Mrs M Knox	expenses	£2.54
iii) SSDC	cemetery rates	£63.90
iv) SALC	Affiliation Fee	£120.74
b) Income received during the month		
v) SCC	access grant refund	£1690
vi) HM Customs & Excise	refund VAT 2005/6	£972.32

**1103. MATTERS OF REPORT AND ITEMS FOR NEXT MEETING.**

- b) Clerk Notice of audit and dates of MP's surgeries (22<sup>nd</sup> April & 17<sup>th</sup> June) received. Temp closure of footpath T17/20.

There being no further business the meeting closed at 10.20pm      Chairman      Dated.